



INDIAN SCHOOL MUSCAT  
PO Box: 2470, Ruwi, P.C. 112  
Sultanate of Oman



ISM/PRN/227/2021-22

March 02, 2022

## CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times. **As per the Ministry of Health and Ministry of Education Guidelines, Covid-19 Vaccination Certificate (one/two doses) is mandatory to enter the school premises.**

### ▪ FEE PAYMENT

**Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m.** Please follow the safety guidelines by wearing the mask and follow the social distancing protocols while coming to pay the fee.

Parents are reminded that the **Fourth Quarter (January to March 2022) fee payment is overdue.** As the academic year is nearing end, parents are requested to clear all the fee dues of their wards on or before **15<sup>th</sup> March 2022.** The results will be processed only after the payment of Fee dues for the Academic Year 2021-2022. Report Cards/Books for the next academic year will not be issued to the Fee Defaulters.

The Quarter Wise fee details for the year 2021-22 are available on the School website and Online Parent Portal/Mobile App. **The School Fee can be paid through online banking or mobile banking by using the following means.**

### **1. BANK MUSCAT MOBILE BANKING & ONLINE BANKING**

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose "INDIAN SCHOOL MUSCAT" from the available options for the above online transactions and mobile banking.

### **2. BANK MUSCAT CDM**

The School fee can be paid by using CDM of Bank Muscat by selecting **School Fee Payment.** Please select **"INDIAN SCHOOL MUSCAT"** only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select "INDIAN SCHOOL" from the list for CDM transactions since it belongs to another school.**



### **3. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)**

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website ([www.tasdeed.om](http://www.tasdeed.om)) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om)) and Thawani Pay Mobile App.**

- (i) **Tasdeed Portal ([www.tasdeed.om](http://www.tasdeed.om))**
- (ii) **Thawani Pay Mobile app (Available in Play store and Apple Store)**
- (iii) **National Bank of Oman (Mobile Banking and online banking via NBO Portal)**
- (iv) **Sohar International Bank (Mobile Banking)**
- (v) **Oman Arab Bank (Mobile Banking)**
- (vi) **Nizwa Bank (Mobile Banking)**

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted.

Mr. Qais Albalushi, Technical Support Officer, Tasdeed for Electronic Services LLC.  
E-Payment, ONEIC/Tasdeed. Tel: 24396299, Email: [qais.albalushi@tasdeed.om](mailto:qais.albalushi@tasdeed.om)

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

### **4. FEE PAYMENT THROUGH DIRECT TRANSFER**

The parents who are facing challenges to use the other channels can Transfer the School Fee directly to the following Bank accounts through online banking or **CDM**

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016



After the online fee payment **through direct transfer method**, the parent should send an email to: [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com) with the following details.

<b>Name of the Student</b>	<b>Class &amp; Section</b>	<b>Gr No</b>
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)



## ▪ **BOOK STORE & TEXTBOOK DISTRIBUTION**

The Book store is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.** **The Book Store will be closed from March 6, 2022 to April 6, 2022.** The schedule of the distribution of text books and notebooks for Classes KG to STD IX (2022-23) will be intimated later.

## ▪ **SCHOOL OFFICE**

The School office is operational on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**

## ▪ **NEW ADMISSIONS FOR THE YEAR 2022-23**

**For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: [admissions@ismoman.com](mailto:admissions@ismoman.com)**

## ▪ **ISM HELP DESKS**

- For any query regarding the Transfer Certificate and new admissions, parents are requested to send a mail to [admissions@ismoman.com](mailto:admissions@ismoman.com).
- For all general queries, parents are requested to send a mail to [info@ismoman.com](mailto:info@ismoman.com).
- For all queries related to the academics and ongoing online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>)
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to [onlinefees@ismoman.com](mailto:onlinefees@ismoman.com).
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website ([www.ismoman.com](http://www.ismoman.com)) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. **The Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to [parentportal@ismoman.com](mailto:parentportal@ismoman.com) by mentioning the GR. No. and Name of the student.
- An experienced team of counsellors are available for round the clock tele counselling 24x7 service at **90990444**.



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## TRANSFER CERTIFICATES

Parents who would like to apply for Transfer Certificate for their wards after the current academic year (2021-22) should submit the TC application in the prescribed form to the School office on or before Thursday, 10<sup>th</sup> March 2022.

The prescribed application form can be downloaded from the Admission page in the school website ([www.ismoman.com](http://www.ismoman.com)) or can be collected from the admission office between 7.30 AM and 2.30 PM.

Please note that any further delay in submitting the TC application will result into delay in issuing the TC on time after the declaration of the results. In such cases, the TC will be issued in April 2022 as per the guideline mentioned in the school diary.

For any query regarding the Transfer Certificate parents are requested to send a mail to [admissions@ismoman.com](mailto:admissions@ismoman.com)

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## RESCHEDULE OF EXAMINATION FOR CLASSES IX & X

Since Tuesday, March 1, 2022 was a public holiday, the examinations for Classes IX and X scheduled on that day will now be held on **Sunday, March 6, 2022**.

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## CORRECTED ANSWER SHEETS FOR CLASSES IX & XI

The corrected answer sheets of Classes IX and XI will be shown to the students on **Wednesday, March 9, 2022 at 7:00 a. m.** Students need to report to their respective class rooms by 7:00 a. m. and can go home at 10:00 a. m. Students need to return the papers to their teachers after checking them. Parents are requested to drop and pick up their wards as per the given schedule.

## REPORT CARD DISTRIBUTION FOR CLASSES IX & XI

The report cards for Classes IX and XI will be distributed on **Saturday, March 12, 2022** in the D Block. A detailed circular will be sent out soon. The result will be processed only after the payment of Fee dues for the Academic Year 2021-22.

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## NEW ACADEMIC YEAR FOR CLASSES X & XII (2022-2023)

The new academic year (2022-23) for Classes X and XII will begin on **Sunday, March 13, 2022**. The classes will be held physically at school on all working days. The time table and related information shall be shared soon. The schedule of the distribution of text books and notebooks for Classes X & XII (2022-23) will be intimated later.

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## PARENT-TEACHER MEETING FOR CLASSES X & XII

The parent-teacher meeting for Classes X and XII (2021-22 batch) will be held on **Thursday, March 17, 2022**. A detailed circular will be sent soon.

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## ORIENTATION FOR CLASSES X & XII

A virtual orientation for the students and their parents of Class X (2022-23) will be conducted on **Saturday, March 12, 2022 at 5:00 p. m.**, and for Class XII (2022-23) at **7:00 p. m.** The meeting link will be shared very soon.

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## RESUMPTION OF REGULAR CLASSES

The Regular revision class for Classes X & XII (2021-22 batch) will be resumed on Tuesday, March 8, 2022. All the students are instructed to attend these classes and get maximum benefit out of them.

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## NEW ACADEMIC YEAR FOR CLASSES KG II TO STD IX (2022-2023)

The new academic year (2022-23) for Classes KG II to STD IX will begin on **Wednesday, April 6, 2022**. The classes will be held physically at school on all working days. The time table and related information shall be shared soon. **The schedule of the distribution of text books and notebooks for Classes KG to STD IX (2022-23) will be intimated later.**

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## ONLINE ANNUAL EXAMINATION FOR MIDDLE SECTION

The online Annual examination will be conducted from **Sunday, March 6, 2022**. The Time Table is already published and is available on the School website. The portion is uploaded in Moodle for Classes VI to VIII and in Google Classroom for Class V. The examination will be conducted on the Moodle platform for Class VI to VIII and in Google classroom for Class V.

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## RELEASE OF SCORES FOR ANNUAL EXAMINATION FOR MIDDLE SECTION

The scores for the Annual Examination will be published as per the following schedule:

Class VII & VIII - **Saturday, March 19, 2022**

Class V & VI - **Sunday, March 20, 2022**

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## REPORT CARD DISTRIBUTION FOR MIDDLE SECTION

The report cards for all the classes will be made available in the parent portal on **Thursday, March 24, 2022**.

The result will be processed only after the payment of Fee dues for the Academic Year 2021-22. Report Cards/Books for the next academic year (2022-23) will not be issued to the Fee Defaulters.

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## ANNUAL EXAMINATION FOR CLASSES III & IV

The Annual Examination for classes III and IV will commence on **Sunday, March 6, 2022**. The time table and portions have been posted in the Google classroom of your ward. The scores for the Annual Examination will be published at **11.00 a. m.** on **Sunday, March 20, 2022**

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## REPORT CARD DISTRIBUTION FOR PRIMARY SECTION

The report cards for all the Classes I to IV will be made available on the parent portal on **Wednesday, March 23, 2022**.

The result will be processed only after the payment of Fee dues for the Academic Year 2021-22. Report Cards/Books for the next academic year (2022-23) will not be issued to the Fee Defaulters.

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## LAST DAY OF ONLINE CLASSES FOR CLASSES I & II

The last day of online classes for Classes I and II is **Wednesday, March 16, 2022**. A detailed circular for the Result declaration and sale of books would be sent later.

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## PRE – PRIMARY (KG I & KG II) - JIBROO

The last day of online classes for KG I and KG II is **Wednesday, March 16, 2022**.

Activity	Day & Date
Issue of Report Cards and Term Ends	Wednesday, 16.03.22
Parent Orientation Programme for KG I & KG II	Saturday, 26.03.22
New Academic Year begins for all the classes of KG II and for KG I - A, B and C	Wednesday, 06.04.22
New Academic Year will begin for KG I - D, E and F	Sunday, 10.04.22

**A detailed circular about the sale of books and the details of the above schedule would be sent later.**

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## ■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has decided to form an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (STD I to XII) conducted by the school**. This is an additional facility provided to the children or parents to put up their concerns if any related to the marks awarded to the children. This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

**The details of the above committee has already been shared with the students and parents through the circular issued on 25th October 2021.**

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## ■ MEETING PARENTS

Parents can meet School Management Committee and School Administration on **3<sup>rd</sup> Monday of every month at 6.00 p.m.** to discuss suggestions or improvements or concerns about school. This facility is in place with effect from August 2018 with prior appointment by sending a mail to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com).

**Location:** Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com) if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Parents can also meet School Management Committee through online Zoom meeting considering the present scenario. The meeting schedule and Zoom meeting link will be provided to the parents based on the email sent to [chairwelfare.smc@ismoman.com](mailto:chairwelfare.smc@ismoman.com) requesting for the meeting with the School Management Committee.

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## ■ SCHOOL APPROVED TRANSPORT OPERATORS

As we approach the new academic year for all the classes, we would like to inform all the parents about the school approved transport operators. This is an initiative undertaken to ensure the safety of our children by the school management and the school administration.

The school team has done the inspection of the buses operated by the following operators and found compliance with the safety measures as per the requirement. The school will continue the regular inspection of the buses of these operators on a periodic basis. If any operator is not satisfying the safety requirements during the periodic inspection, the same intimation will be provided to the parents.

**The parents who are interested in sending their wards through the School approved transport system can directly contact these operators in the given contact numbers. The transport fee will be directly collected by the respective operators as per the approved fare list.**



Sl. No.	Name of the Operator	Route	Contact Person	Contact Number
1	SAHBAN UNITED LLC	AL KHUWAI, AL KHUWAI 33, AL GHUBRA, BOWSHER, GHALA	Mr. Ashraf	94097409 99377409
2	HEIR SAID SAUD SAIF TRADING	DARSAIT, MUMTAZ, AL FALAJ, RUWI, MBD, CBD, R & B, REX ROAD	Mr. Rajeev	99361209 97321309
3	ROAD LINE UNITED LLC	WADI KABIR, HAMARIA, HATAT, AL- NAHDHA, WATAYAH	Mr. Safeer	98211235 95127955
4	TARANIM AL-SEEB TRADING	MUTTRAH, OMAN HOUSE, MAJAN COLLEGE, SHERATON	Mr. Kabeer	95140481 99320042
5	ABU YUMNA AL BALUSHI TRADING	QURUM, MADINA QABOOS, PDO, KHOULA HOSPITAL	Mr. Salim	99046962 96987025

**Note: The Transport Fee will be applicable for twelve months and the fee has been calculated based on the distance as per the details given below.**



SL. NO.	ROUTE	FARE
1	DARSAIT (Near ISM & ISD)	RO 15/- per child/per month
2	RUWI, WALJAH, HAMARIYAH, DARSAIT, MUMTAZ AREA, REX ROAD, R&B, AL FALAJ AREA, MUTTRAH, MBD, CBD, WADI KABIR, AL- NAHDHA, HONDA ROAD	RO 17/- per child/per month
3	WADI KABIR (After Shell Petrol Pump)	RO 19/- per child/per month
4	WADI ADAI, HATAT, WATAYAH	RO 18/- per child/per month
5	QURUM/PDO/KHOULA HOSPITAL	RO 23/- per child/per month
6	MADINAT QABOOS	RO 26/- per child/per month
7	AL AMERAT	RO 23/- per child/per month
8	AL KHUWAI	RO 25/- per child/per month
9	AL KHUWAI 33	RO 26 /- per child/per month
10	AL GHUBRA	RO 28/- per child/per month
11	AZAIBA/GHALA (GHALA INDUSTRIAL AREA, BOUSHAR, AL ASSALAH TOWER, MAJAN HOTEL, PANORAMA, MUSCAT OASIS, ROYAL HOSPITAL, SULTAN QABOOS STADIUM, LAMAR)	RO 31/- per child/per month

Please note that all the communication and the transport arrangement will be directly by the bus operators and the payment also to be made directly to the bus operators. For any queries related to the transport arrangements, parents are requested to contact the above operators. For any other queries related to school approved transport system, parents can send email to [transport@ismoman.com](mailto:transport@ismoman.com).



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## ■ COMMUNICATION TO PARENTS

In order to simplify the communication to parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

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With Warm Regards,

**Dr Rajeev Kumar Chauhan**  
Principal



## ACCOLADES

1.	Mr. Joyson Cyril has been appointed as the Asst Vice Principal of the Senior Section. Dr. Deepak Kesari and Mrs. Brij Anilkumar have been appointed as the HoDs of Physics (Senior Section) and Malayalam (Middle & Senior Sections) respectively.
2.	Sayed Ayesha Mariyam of class XI - D, Muhammed Ammar of class XI - B and Saadiya Sayed of class X - J were the winners of the Holy Quran Recitation Competition organised by the Ministry of Education, Oman.
3.	Anirudh Sajit Menon of class X - E (ISM Tagore) won the second position in the Evaluation Contest; Pooja Saravanan of class VIII - G (ISM R.K. Laxman) won the second position in the International Speech contest at the Oman Gavel Championship held in January 2022.
4.	ISM BRIDGE organised Elevator Pitch among the members of the Club. The following students emerged as the winners: Tarun Raj XI - A - First Position Parveen Kumar XI - F - Second Position Karthikeyan Vinod IX - E - Third Position

5.	Devangshu Mukherjee of class VIII - O secured second rank in the Talentex exam held for Grade VIII students organized by Global IITians.
6.	M. A. Adithya of class V - F and Tharshith Sibaash Muthuraman of class VII - G won Medal and Certificate of Distinction in the International English Olympiad organized by Science Olympiad Foundation.
7.	Sreenika Mukherjee of class III - D secured Gold Medal in 50 meter freestyle in the swimming competition which was organised by one of the swimming clubs at Sultan Qaboos Swimming complex.
8.	Aritro Mallick of Class X - C has won two medals at the Middle East Open and Junior Championship held in Dubai from 11 <sup>th</sup> to 13 <sup>th</sup> February 2022. Silver Medal in 50m backstroke and Bronze Medal in 200m backstroke.
9.	Aarohi Hegde of class V - D won Gift worth Rs. 1000/-, Zonal Gold Medal and Certificate of Zonal Excellence for the Science Olympiad Foundation.
10.	Eva Ann Sebastian of class II - H has secured gold topper award in the 7th International online Abacus competition held on January 29, 2022 conducted by Brainobrain international.
11.	Dhruv Rajesh Nair of class II - D has secured gold topper award in the 7th International online Abacus competition- Brainobrainfest 2022 held on January 29, 2022.
12.	The movie '#Addicted' (Category-PSA) won the OMG Award at ISFF 2021 hosted by Indian School Maabela under the aegis of Board of Directors , Indian Schools in Oman. The Movie was created by the following students Sayanthana Sreeju (IX - M) Sharon Sara Santhosh(IX - M) Tessa Ann Renjith (IX - M) Rose Maria Renjith(X - K) Ashna Maryam Joseph (IX - K)

